



# **ARIZONA FIRE & MEDICAL AUTHORITY**

## **BUDGET AND FINANCE COMMITTEE**

### **MEETING MINUTES**

**Tuesday, October 20, 2020**

### **MINUTES**

**1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Committee Chairperson Miller called the meeting to order on Tuesday, October 20, 2020, at 2:03 p.m. at the **Arizona Fire & Medical Authority Administrative Office, 18818 N. Spanish Garden Drive, Sun City West, Arizona 85375**. The meeting was held virtually.

Members Present: Committee Chairperson Dawn Miller and Committee Member John Crawford

Members Absent: Committee Member Diane Price

Staff Present: Fire Chief Rob Biscoe, Assistant Chief Mary Dalton, Assistant Chief Chris DeChant, Finance Manager Diane Goke and Authority Clerk Dusty Christopherson

Legal Counsel: None

Public Comment: None

Media Present: None

Guests Present: North County Fire & Medical District Board Member Richard Bookie

**2. REGULAR BUSINESS**

A. Approve Budget and Finance Committee Meeting Minutes of September 15, 2020.

**Committee Member Crawford moved that the Budget and Finance Committee Meeting Minutes of September 15, 2020 be approved. Committee Chairperson Miller seconded the motion.**

Vote conducted. **MOTION CARRIED.**

AYES: Crawford, Miller  
NAYS: None  
ABSENT: Price

B. Review South County Fire & Medical District, North County Fire & Medical District, and Arizona Fire & Medical Authority Financial Reports for September 2020.

Diane Goke, Finance Manager presented the September 2020 financial reports for the South County Fire & Medical District, the North County Fire & Medical District and the Arizona Fire & Medical Authority and answered any questions from Board Members. Ms. Goke noted that the North County Fire & Medical District financials for July showed a negative \$69,906 in property tax revenue collected for the month and the County Treasurer's Office has explained that this revenue correction was due to a recalculation of solar depreciations on some solar properties, however they were not able to provide details on the specific parcels that were affected by this recalculation. Ms. Goke noted that this adjustment will be reflected on the financial reports throughout the remainder of this fiscal year.

**Committee Member Crawford moved that the Budget and Finance Committee recommend that the South County Fire & Medical District Governing Board, the North County Fire & Medical District Governing Board and the Arizona Fire & Medical Authority Governing Board approve the Financial Reports for September 2020. Committee Chairman Miller seconded the motion.**

Vote conducted. **MOTION CARRIED.**

AYES: Crawford, Miller  
NAYS: None  
ABSENT: Price

C. Discuss Capital Improvement Plan (CIP) Expenditure – Heart Monitor Gurney Mounts.

Chris DeChant, Assistant Chief, presented the request for approval of six Safety Arm System 500 Models, Bracket Pro Series 35, and IV Pro Adapters explaining that if approved, these safety arm systems will be attached to all front line ambulance gurney's and will secure the heart monitor's to the gurney. This is ideal so that the heart monitor does not become a projectile inside the ambulance should an accident occur. Assistant Chief DeChant explained that this product is a sole-source product offered directly by the manufacturer.

Committee Member Crawford and Committee Chairman Miller stated that they support the staffs' efforts in researching and bringing forward items that increase safety patient and personnel safety.

**Committee Member Crawford moved that the Budget and Finance Committee recommend that the Arizona Fire & Medical Authority Governing Board approve the purchase of six Safety Arm System 500 Models, Bracket Pro Series 35, and IV Pro Adapters, in an amount not to exceed \$17,000. Committee Chairman Miller seconded the motion.**

Vote conducted. **MOTION CARRIED.**

AYES: Crawford, Miller  
NAYS: None  
ABSENT: Price

**D. Receive update on existing and planned grant applications, including COVID-19 reimbursements.**

Mary Dalton, Assistant Chief provided an update to the Governing Board on the existing and planned grant applications and answered any questions from Board Members. Assistant Chief Dalton noted that the Safer Grant was awarded, we have received one allotment of that money and are making requests on a monthly basis. In addition, the Exhaust Extrication System grant was awarded for \$280,000 with a 10% cost share and noted that the Support Services Section is working to obtain quotes for the installation. Assistant Chief Dalton noted that three additional grants have been submitted and that award notifications are still pending.

In terms of COVID-19 requests, Assistant Chief Dalton stated that originally the County had set aside \$5 million for COVID reimbursements for County fire districts, AFMA's initial reimbursement totaled \$946,000. Chief Robert Biscoe and Assistant Chief Dalton will be meeting with other district Chief's in Maricopa County to review other possible expenses that could be reimbursable.

The reimbursement request to the Department of Emergency and Military Affairs (DEMA) is pending, but AFMA is anticipating approximately \$99,000 to be reimbursed for personal protective equipment (PPE). The second request will cover the timeframe of July 1, 2020 to September 15, 2020 for approximately \$65,000.

**3. SUGGESTED ITEMS FOR FUTURE BUDGET AND FINANCE COMMITTEE MEETING AGENDAS**

There were no suggested items.

**4. ADJOURNMENT**

The meeting adjourned at 2:29 p.m.

*Dawn Miller*

Dawn Miller (Nov 19, 2020 18:37 MST)

Dawn Miller, Committee Chairperson


# October 20 2020 Minutes - Budget and Finance Committee Meeting


Final Audit Report


2020-11-20


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